



Job Description

Job Title	Sales Associate
Job Category	Full-time
Reporting to	Assistant Manager
Location	Souk Okaz
Main Focus	Ensure customers satisfactions and ROI

Job Purpose

Sales Associates greet customers on arrival then assist the customer with any questions they have about the purchase they want to make. In addition to selling products, merchandise, and services in a retail setting, gift-wrapping packages and keeping track of all cash and credit transactions. Previous experience in a customer service position. You should also be available to take evening and weekend shifts occasionally.

Work Relations and Reporting Process

- Work closely with Souk Okaz Shop Manager for daily tasks and assistant shop Manager

Duties and Responsibilities

- Greeting customers, responding to questions, improving engagement with merchandise and providing outstanding customer service.
- Operating cash registers, managing financial transactions, and balancing drawers.
- Achieving established goals.
- Directing customers to merchandise within the store.
- Increasing in store sales and having product knowledge.
- Maintaining an orderly appearance throughout the sales floor.
- Introducing promotions and opportunities to customers.
- Cross-selling products to increase purchase amounts



- Arrange and replenish the store on regular basis
- Participate in instore buying procedure through Evaluating clothes options according to prices, quality etc. and determine the best choices
- Perform physical count once asked and participate in the monthly cycle count procedure in order to ensure accurate stock
- Any other task assigned by the supervisor as needed

Qualifications and Requirements

- An Associate's degree or high school diploma.
- Retail sales experience.
- A professional appearance.
- Maintain a positive attitude and focus on customer satisfaction in a fast-paced environment.
- The ability to read, write, and perform basic math.
- The ability to stand and walk for extended periods of time.

Job Application

Interested candidates are asked to send an updated CV and a cover letter expressing their interest and qualifications to **Ms. Jana Oueini the HR Manager** at the following email address: **jana@fabricaid.me** Please mention the position title in the subject of your